

**DRAFT DRAFT DRAFT**  
REGULAR MEETING  
GOODLETTSVILLE CITY COMMISSION

Date: August 27, 2020

Time: 6:30

Place: City Hall

Present: Jimmy D. Anderson, Harry Bell, Jeff Duncan, Rusty Tinnin, and Zach Young.

Absent: None.

Also Present: Russell Freeman, Tim Ellis, Gary Goodwin, Allison Baker, Julie High, Addam McCormick, Sarah Jennings, and Ken Reeves.

Mayor Jeff Duncan called the meeting to order. City Manager Ellis stated Philip Smith has been named Senior Pastor at the Goodlettsville Nazarene Church and is a great friend to the City of Goodlettsville and wanted to recognize his appointment. Pastor Philip Smith offered prayer. Mayor Duncan congratulated Pastor Philip Smith and said it is a wonderful thing for our community. Mayor Duncan led the chambers in the pledge of allegiance.

City Recorder Allison Baker called the roll: Mayor Duncan present, Vice Mayor Tinnin present, Commissioner Anderson present, Commissioner Bell present, and Commissioner Young present.

Consider minutes of the August 13, 2020 regular meeting of the Board of Commissioners. Vice Mayor Tinnin made a motion to approve the minutes as written. Commissioner Bell seconded the motion and motion passed 5-0.

City Manager Tim Ellis stated we received word from Davidson County OEM that we have been approved by FEMA to be a part of Davidson County Multi-Jurisdictional Hazard Mitigation Plan. This is pertinent as we will be filing claims on the COVID response. He also followed up on a conversation from the last meeting regarding our sales tax collection. He sent out a summary of our June collection and it was up over 25% from last year. This is a phenomenal amount but does not want to get too excited in case someone was catching up. He said our hotel/motel tax for the month of July was 49% down from July of last year. It is an improvement but not gaining at the rate he would like and not sure it will until the end of 2021.

Commissioner Young followed up regarding the sales tax being up. He would like to make sure we remember that those numbers included substantial federal aid especially through additional unemployment and what not. He said he is curious to see where we land once that weans off. He said he is cautiously optimistic.

Consider old business.

Consider Ordinance 20-976, an ordinance amending Title 13, Chapter 5, Section 502, Subsection 2 of the Goodlettsville Municipal Code by deleting Subsection 2 in its entirety and replacing it with a new Subsection 2, as it relates to Commercial Vehicle Parking, second reading. City Manager Ellis stated this adds a definition for commercial vehicles not tractor trailers. City Attorney Freeman mentioned whether or not we want to reference commercial trailers as a part of the amendment to the second reading. City Manager Ellis stated he recommends tonight

passing this as it is and then if it becomes an issue doing a second amendment at another time. Commissioner Young made a motion to consider Ordinance 20-976. Commissioner Anderson seconded the motion. Vote was then taken which resulted in a 5-0 vote to approve Ordinance 20-976.

Consider new business.

Consider Resolution 20-935, a resolution authorizing the application for a Local Parks and Recreation Fund Grant and further authorizing the city manager to procure professional assistance for preparing the grant application and for project administration if awarded, as it relates to the construction of an ADA Accessible Playground. City Manager Ellis stated this is the ADA accessible playground Chief Reeves and Commissioner Young have worked on. This is a grant program and we are asking for \$700,000. \$350,000 would come from LPRF funds, currently \$107,000 would come from the non-profit funds, and the City would right now be responsible for a maximum of \$243,000. City Manager Ellis stated he anticipated that once some other non-profits see where we are with the funding, if this grant is awarded, other funding would be coming. He said he knows some have an interest but did not want to award money up front and then take 10 years to raise that amount. Commissioner Young made a motion to consider Resolution 20-935. Commissioner Anderson seconded the motion. Commissioner Young asked how long we had to use that money once we were notified if we received the grant. City Manager Ellis stated the initial contract is for twelve months and naturally they permit an extension for just cause as we had a lot with the splash pad. He said if we are given notice after the first of the year that we are receiving a grant and we receive a contract in March, we could go through the procurement process and this could be a budget matter for FY 22. He said right now they are significantly behind awarding these grants and they have not given a timeline. He said he wanted to have clear direction for what to apply for so we needed to go ahead and have a resolution stating this was what the board wanted to do in case we needed to change directions.

Commissioner Young stated he wanted to make sure we get awarded the grant and then once awarded some major institutional giving would occur which would reduce any money the city might have to come up with. He hopes the city is not the one that has to make this up since the city is providing the land and the maintenance for the rest of the playground's life. He thinks once there is a firm yes, it will provide a much larger push from non-profit funding. He hopes the Commission supports this as this could quickly get this exciting project off the ground.

Commissioner Bell asked if we do not get the \$700,000 grant and this resolution shows the city being out \$243,000, if we will need to revisit that amount. City Manager Ellis stated if we chose someone to help with the grant application, we would not have to pay them unless we receive the grant. He also stated if we do not get the grant the money is not in play anyway as it was only a match to the \$700,000. City Manager Ellis stated the matching funds listed are solely for us to make the grant application.

Mayor Duncan said he likes this project and supports it but said he is concerned with the nature of us kicking a quarter of million dollars into a future budget cycle. He said he doesn't think the city will have a problem raising this money he is just concerned with continuing this kind of

thing. He stated this project has roots here and has community investment and wants to give it a chance. Commissioner Young spoke to that point by saying we have applied and received this same grant for a lot of different things and this is how the process has happened for the splash pad, the redevelopment of Peay Park, and a similar setup for the lighting at Exit 98. He said he understands the point the Mayor is making but doesn't want anyone to think this is new as we have done this quite a bit over the last several years. Vote was then taken which resulted in a 5-0 vote to approve Resolution 20-935.

Consider Resolution 20-936, a resolution adopting the COVID-19 public safety hazard pay plan and authorizing funds from the State of Tennessee COVID-19 Assistance Program to fund said plan. City Manager Ellis stated we would be receiving approximately \$250,000 from the state. This is federal funding coming down. The third page of this is the plan that was created to compensate for hazard pay for the frontline public safety employees. Commissioner Bell made a motion to consider Resolution 20-936. Commissioner Anderson seconded the motion. Commissioner Young stated he knew the plan was in front of them but wanted to ask questions for anyone that watched the meeting. He said this will add \$2 per hour for each hour physically worked for certain classes of employees that have been on the frontline during the COVID-19 pandemic. He stated the dates are March 15<sup>th</sup> through the end of the year where employees will receive the extra \$2. The positions this will include are Patrol Sargent, Patrol Corporal, Patrol Officer, Detective Sergeant, Senior Detective, and Detective for the Police. For the Fire Department, it is the Fire Captain, Fire Lieutenant, Fire Fighter / Paramedic, and Fire Fighter / EMT. He said this is not anything that will go towards administration as this is specifically for the frontline employees that have been put into danger during this time. He said we are glad we are able to do this. He asked if this allocation of money is enough to sustain through the end of the year. City Manager Ellis stated it should be and it will also cover benefits that go along with this funding. Commissioner Young asked how soon after this is passed employees will start receiving this. Assistant City Manager Julie High answered that after talking with Human Resources Director Dawn West, we are hoping to do a catch up from March through the last payroll which ended August 22<sup>nd</sup>. On the next check which would be September 11<sup>th</sup>, we envision having the catch up on the employees' check on that one and then going forward it would be incremental for each pay period through the end of the year. She stated there is still a lot of work to do as far as tying down the actual hours worked and we want to distribute that to the employee so they will have an idea as to what we think their hours worked are on the front end. Commissioner Bell asked if the catch-up money could be on a separate check so they don't have to be bumped up into another tax bracket and lose more money. Assistant City Manager High said she had thought of that too and it is a common request. She said she thinks we could probably do that. She said she does not recommend a physical check but we could certainly accommodate a second direct deposit. City Manager Ellis stated Julie is the point of contact with the State and Horne LLC who is their contractor. Vote was then taken which resulted in a 5-0 vote to approve Resolution 20-936.

Consider Resolution 20-937, a resolution acknowledging acceptance of a grant from the Tennessee Highway Safety Office for high visibility enforcement of traffic laws and certain information technology items. City Manager Ellis stated this is a \$5,000 non-matching grant. This will back

fill two computers that were not in the original budget allocation this year. Vice Mayor Tinnin made a motion to consider Resolution 20-937. Commissioner Anderson seconded the motion. Vote was then taken which resulted in a 5-0 vote to approve Resolution 20-937.

Consider Resolution 20-938, a resolution authorizing the City of Goodlettsville's participation in the State of Tennessee COVID-19 Cares Marketing Program and authorizing the City Manager to execute any needed documents associated with such participation. City Manager Ellis stated this is similar to the funding we are going to use for our hazard pay. This is funding coming from the Department of Tourism from the State. We were one of the few cities in the State of Tennessee who will be allocated any funding for this due to our tourism activities. We will be receiving \$40,935 non-matching requirement. They came up with that number based on 50% of what the county received. We received half of what Sumner County received. We have talked about wayfinding signage. Vice Mayor Tinnin made a motion to consider Resolution 20-938. Commissioner Anderson seconded the motion. Commissioner Young asked if there were limits that would prevent using this as a type of relief for our tourism dependent businesses that are hurting. He asked if maybe there is way to purchase things from them to give them business. He wanted to help out the city and to provide relief for those that are hurting. City Manager Ellis stated he did not know. He said his initial guess would be no but did not know for sure. Mayor Duncan stated with the negative impact our Tourism in our city has taken a hit, any advertisement through grant funding would be wonderful for the organizations and business that focus in that area. He thinks this would be positive for our community. Vote was then taken which resulted in a 5-0 vote to approve Resolution 20-938.

Consider Resolution 20-939, a resolution to amend a contract between the City of Goodlettsville, Tennessee and the State of Tennessee Department of Transportation as it relates to project number 120327.00 – Conference Drive Enhancements. City Manager Ellis stated this will be going out to bid and would extend the contract from January 1<sup>st</sup> of 20 to December 31<sup>st</sup> of 20. Commissioner Anderson made a motion to consider Resolution 20-939. Vice Mayor Tinnin seconded the motion. Vote was then taken which resulted in a 5-0 vote to approve Resolution 20-939.

Consider Resolution 20-940, a resolution to amend a contract between the City of Goodlettsville, Tennessee and the State of Tennessee Department of Transportation as it relates to project number of 120327.01 – Phase II traffic signal synchronization project. City Manager Ellis stated this extends the time. We have opened bids for this project and we are waiting for the State to sign off on the additional funding. It will be awarded and move on from there. Commissioner Anderson made a motion to consider Resolution 20-940. Commissioner Bell seconded the motion. Commissioner Young asked if City Manager Ellis would give an update. City Manager Ellis stated we have received bids a second time and they came in high like they did the first time. We are working through the CMAQ office to sign off on those additional funds so we can award it to the low bidder which is actually Elliot. This is the same contractor that did the high mast lighting project. Vote was then taken which resulted in a 5-0 vote to approve Resolution 20-940.

Consider Resolution 20-941, a resolution authorizing the issuance of not to exceed \$6,100,000 in aggregate principal amount of General Obligation Bonds of the City of Goodlettsville, Tennessee. City Manager Ellis stated this puts on record that we will be issuing bonds. This makes the public aware of that. The bonds that will be issued will refund the sewer fund debt and save us \$425,000

or more over ten years. It will also fund our streetlight LED program and will save \$1,500,000 over a twenty-year period. Commissioner Young made a motion to consider Resolution 20-941. Commissioner Anderson seconded the motion. Commissioner Young asked if some of this debt we are paying off and refunding was State Revolving Fund debt. City Manager Ellis confirmed it was. Commissioner Young thought the rates on the State Revolving Fund money were extremely competitive. City Manager Ellis said the rates were not as compared to 2008 and 2009 when this was originally let. Commissioner Young stated the only reason this is not going to create any savings in debt services for the general fund is because we are actually adding additional general fund debt. He said he wanted to point that out because he wanted folks to understand why there isn't debt services saving in the general fund but there is in the sewer fund. He asked if this amount of savings in the sewer fund will this allow us to hold off for a year or two on examining the sewer rates. City Manager Ellis stated this would defer payment for twelve months and would allow us to defer raising rates. Assistant City Manager Julie High stated this was structured to recognize the savings on the sewer fund in the first year hoping that we would be able to defer examining a rate increase. Commissioner Young asked when our first payment on this would be. Assistant City Manager High said we may have an interest payment due but the first principal payment would be in 2021. Mayor Duncan clarified we are basically giving up a higher interest rate for a lower interest rate than we are currently in. Assistant City Manager High confirmed he was correct. She stated we are issuing new debt for the LED lighting project and by combining that does equate to a savings for the city by reducing the need for two closings and paying double in closing costs. City Manager Ellis said the sewer fund will be based upon a ten year pay off so it is not extending anything. We are not borrowing money and extending the debt. Mayor Duncan said we are not kicking the can down the road. Commissioner Young wanted to add how it is better to do these together instead of separate and in essence we are saving \$70,000 by doing these together. Vote was then taken which resulted in a 5-0 vote to approve Resolution 20-941.

Consider Resolution 20-942, a resolution authorizing the issuance of General Obligation Refunding and Improvement Bonds of the City of Goodlettsville, Tennessee in the aggregate principal amount of not to exceed \$6,100,000.00, in one or more series; making provision for the issuance, sale and payment of said bonds, establishing the terms thereof and the disposition of proceeds therefrom; and providing for the levy of taxes for the payment of principal of, premium, if any, and interest on the bonds. City Manager Ellis addressed the 6.1 million as being the maximum number. He said what we borrow could be less than amount. It will be less than that amount. For the sake of the resolution we set a number where we felt very comfortable. Commissioner Anderson made a motion to consider Resolution 20-942. Commissioner Young seconded the motion. Commissioner Young had a question regarding the current sewer debt. He asked if it was a GO Bond or a revenue bond. He said this is a GO Bond which the sewer fund is not funded by. Assistant City Manager High confirmed it was a revenue bond and now this is a GO Bond. Commissioner Young questioned if there would be any implications that if we ever defaulted on this debt that our general fund would be responsible rather than sewer revenue. Assistant City Manager High confirmed that was correct and also stated we have never defaulted on a loan and have no intention of doing that. Commissioner Young asked if this was out of the ordinary and Assistant City Manager High said no. Vote was then taken which resulted in a 5-0 vote to approve Resolution 20-942.

Mayor Duncan thanked staff for the diligent work on the last two resolutions. He said he knew a

lot of work went into making that into a cost savings over a period of time for the city and said thank you for that.

With no further business, Vice Mayor Tinnin made a motion to adjourn. Commissioner Anderson seconded the motion. The meeting was adjourned at approximately 7:10 p.m. with a 5-0 vote.

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City Recorder

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Mayor

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