



Tim Ellis, City Manager

July 1, 2013

To: Board of Commissioners, City Staff and Residents of Goodlettsville

The City of Goodlettsville began the practice of producing the City Manager's Monthly Report in December 2011 to provide general and performance information to the Board of Commissioners and the public on City services and programs. The City utilizes performance data to identify efficiencies and potential inefficiencies for the purpose of improving services, responsible budgeting and enhancing transparency in local government. The information in this report is compiled internally by each department/division that comprises City Services. The information is then analyzed and organized for presentation by myself and the Public Information Officer.

I am proud of the City's efforts toward becoming more transparent, performance driven and the direction in which our community is headed. City staff and I will continue to work diligently to increase efficiencies in City services and achieve the goals of our Board of Commissioners as we proudly serve the citizens of Goodlettsville.

I am pleased to present to you the June, 2013 City Manager's Monthly Report. I hope that you continue to stay informed on City issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

Tim Ellis, City Manager

City Hall • 105 S. Main Street • Goodlettsville TN 37072

Email: [tellis@cityofgoodlettsville.org](mailto:tellis@cityofgoodlettsville.org) • Phone: 615.851.2200 • Fax: 615.851.2212

*A government committed to operating with efficiency and integrity in all we do as we strive to enhance the quality of life for the community we serve.*

# **City Manager**

## **Management Report: June 2013**

### **Legislative Accomplishments**

- Board of Commissioners adopted the following ordinances:

No Ordinances were adopted in the month of June.

- The Board of Commissioners also took action on the following resolutions:
  - Passed Resolution No. 13-568, a resolution declaring certain property surplus to the needs of the City of Goodlettsville and calling for its disposal by sell to a sole buyer.
  - Passed Resolution No. 13-569, a resolution declaring certain property surplus to the needs of the City of Goodlettsville and calling for its disposal by online auction or any other reasonable manner.
  - Passed Resolution No. 13-570, a resolution of the City of Goodlettsville, Tennessee authorizing the Assistant City Manager of Finance & Administration to transfer moneys from one appropriation to another within the same fund.

### **Legislative Matters Forthcoming**

- An ordinance adopting the FY14 Budget and Tax Rate.
- An ordinance to address street parking.
- Sewer Use Regulations Ordinance.

### **Other Items Considered by the Board**

- No other items were considered by the Board.

### **Commissions and Boards**

- **Beer Board**
  - Approved an on premise permit for Hometown Café, 901 South Dickerson Road.
- **Planning Commission**
  - Extended a Letter of Credit for Phase III of Vineyards of Twelve Stones.
  - Deferred action on the reinstatement of a letter of Credit for Copper Creek, LLC.

- **Board of Zoning Appeals**

- Approved a sign setback variance for Baker's Chapel CME Church, 206 New Brick Church Pike, Goodlettsville, TN 37072 being Parcel 52 on Davidson County Property Map 18-16.
- Approved a temporary use permit for Goodlettsville Pentecostal Church, 733 Old Dickerson Rd., Goodlettsville, TN 37072. The proposed event will be conducted at Goodlettsville Middle School, 300 South Main St., Goodlettsville, TN 37072, being Parcel 1 on Davidson County Property Map 26-5. The owner is Metro Nashville Public Schools. The event will be conducted by Goodlettsville Pentecostal Church.

**External Meetings**

- Attended District Meeting of the Bakers Chapel CME Church.
- Attended the Forward Sumner Board of Directors Meeting.
- Met with representative of TDOT in regards to the Copper Creek Development.
- Attended the RiverGate Police Precinct Ribbon Cutting.
- Attended the Metropolitan Planning Organization Board of Directors Meeting.
- Attended the Regional Transportation Authority Board of Directors Meeting.
- Attended the Chamber of Commerce monthly luncheon.
- Attended the Tennessee Municipal League Conference.
- Attended the Chamber of Commerce Board of Directors Meeting.
- Attended a meeting in regards to the Stormwater Study.

**Internal Meetings**

- Met with representatives of the Citizens for a Beautiful Goodlettsville.
- Met with representatives in regards to the website redesign project.
- Met with representatives of Motorola in regards to the new radio system.
- Hosted and presented to Leadership Sumner Youth Program.
- Conducted the Citizens Academy Orientation.
- Attended all City Meetings (Planning Commission, Beer Board, Board of Zoning Appeals, Board of Commission and Industrial Development Board)

## **Ongoing Work**

- Local Parks & Recreation Grant Project.
- Overall Capital Improvements Program.
- Stormwater Study.
- City Strategic Plan Development.
- MTAS Benchmarking Program.
- Departmental efficiency reviews.
- Moss-Wright Bathroom / Concessions Design & Construction.
- Main Street Enhancements.
- Conference / Vietnam Vets Lighting Improvements.
- State Contract purchase of 2 way radio communications within all departments of the city but most importantly public safety.
- The greenway / bike / pedestrian project has received environmental clearance and is now awaiting Notice to Proceed on procurement of Right-of-way.
- Administrative Hearing Officer Program.
- Streambank stabilization of Manskers and Madison Creeks.
- Departmental Transition Plans (Community & Economic Development).
- Traffic signalization timing and synchronization projects.
- City-wide beautification.
- Website re-design.
- Delmas Long Community Center Project.
- Main Street Stakeholders Meeting.

## **P.I.O. Monthly Report – June 2013 Highlights**

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### ***News Releases / Public Information***

- 6-18: “Movie in the Park”
- 6-19: “Goodlettsville Public Works Receives Municipal League Award”
- 6-20: “Goodlettsville Police to Open New Substation in RiverGate Mall; Ribbon Cutting Celebration Friday, June 28”
- 6-27: “Ribbon Cutting Tomorrow for New Police Substation Opening at RiverGate Mall”

### ***Meetings/Events***

- Homepage website navigation meeting with CivicPlus
- Final proof meeting of Goodlettsville Lifestyles Magazine with Kimberly Lynn of the Goodlettsville Chamber, Tim Ellis, and Jeff McCormick
- Participated in presenting the first session of the 2013 Citizens Academy, which featured the Finance and Administration Division
- Planned the new police substation ribbon cutting with city staff, Deb Varallo, and RiverGate mall representatives
- Request Tracker demo with CivicPlus, Julie High, Public Works, and Codes
- Website design meeting with CivicPlus
- Content process meeting with CivicPlus
- Attended second session of Citizens Academy, which featured the Fire Department
- Was interviewed by FOX 17 for its summer series “City Trippin” which airs on “TN Mornings” Thursdays mornings
- Website re-design presentation meeting with CivicPlus and the website committee
- Employee picnic committee meeting
- Attended the monthly Goodlettsville Chamber luncheon
- Photographed the new police substation ribbon cutting at RiverGate Mall
- Attended City Commission meetings, study sessions, and bi-weekly staff meetings

### ***Admin/Other***

- Submitted pictures and design worksheets to CivicPlus for website redesign project
- Worked with FOX 17 to coordinate shooting locations for Goodlettsville promotional shoot called “City Trippin” – wrote and learned script for the City segment
- Posted the FY 2013-2014 budget to city website
- Submitted Officers of the Month pictures
- Reviewed AMEC materials along with Public Works staff – these explain the impending stormwater fees
- Assembled briefing packets for June City Commission meetings
- Assembled the City Manager Report for May 2013
- Made and approved numerous city website posts

## New Business Licenses issued June 2013

1. Chicago Style Gyros #7 (new owners) 901 Rivergate Pkwy Girgis Abdalla  
859-4800 opened: 06/01/13 issued: 6/1/13
2. RYO Supplies 600 South Main St #222 Rachel McGuire  
498-8979 opened: 6/06/13 issued: 6/1/13
3. David's Garage(changed to LLC) 943B Louisville Hwy David Crabtree  
851-6282 opened: 6/1/13 issued: 6/7/13
4. NFP Organization of Goodlettsville, Inc 600 S. Main St #224 David Finhelstein  
941-587-8800 opened: 6/6/13 issued: 6/3/13
5. Long Hollow 665, LLC 665 LongHollow Pike Joel or Benita Phillips  
859-5559 opened: 3/6/13 issued: 6/6/13
6. Main Street Strength & Conditioning LLC, **CHANGED TO LLC** 620 N. Main St. Ronnie Cole  
668-6013 opened: 4/22/13 issued: 6/13/13 (waiting on sales tax #)
7. St. George Market #2 703 Rivergate Pkwy Fibi Youssef  
859-2228 opened: 2/01/12 issued: 6/18/13
8. Long Hollow 673, LLC 673 Long Hollow Pike Joel or Benita Phillips  
859-5559 opened: 3/06/13 issued: 6/20/13
9. Transcat, Inc 201 Space Park North Derek Hurlburt  
585-352-7777 opened: 9/1/12 issued: 6/24/13
10. The Orient 1000 Rivergate Pkwy #1030 Yen Duan Zheng  
859-3834 opened: 7/1/13 issued: 6/24/13
11. Music City Entertainment 708 N. Main Street Candy Lynn Loftus  
767-1034 opened: 5/27/13 issued: 6/26/13

## BEER PERMITS FOR June 2013

1. Hometown Café & Catering, Inc  
901 South Dickerson Road  
Issued to: Kimberly M. Sutton  
Permit #689 06/12/13 NEW

# **Finance and Administration Monthly Report**

**June 2013**

## **FINANCE**

- Conducted City Hall Citizens' Academy Class along with other administrative staff
- Participated in several conference/video calls with CivicPlus regarding upgrade project to City's website
- Spoke to Leadership Sumner Youth Group along with City Manager and Police Chief
- Coordinated and attended a meeting with City Manager, Police Chief, Municipal Judge and Court Clerk regarding court process and ways to improve
- Attended TML Conference with City Manager, Public Services Director, and Commissioner Young; and was able to earn 8 of required 24 CEU
- Attended Stormwater Utility Meeting with consultants, AMEC at Public Works
- Attended newly formed Energy Efficiency Committee meeting
- Attended Ribbon-cutting ceremony for new Police Sub-station at Rivergate Mall
- Worked on Fiscal Year End closing and audit preparation

## **Human Resources**

- June 2 - Attended and spoke at the Administration Citizen's Academy
- Interviewed for PT Utility Worker at City Hall with Tommy DeLoach
- Processed two payrolls
- June 20 – Employee Picnic Committee met
- June 26 – Attended website meeting
- June 28 – Attended Grand Opening of Rivergate Precinct

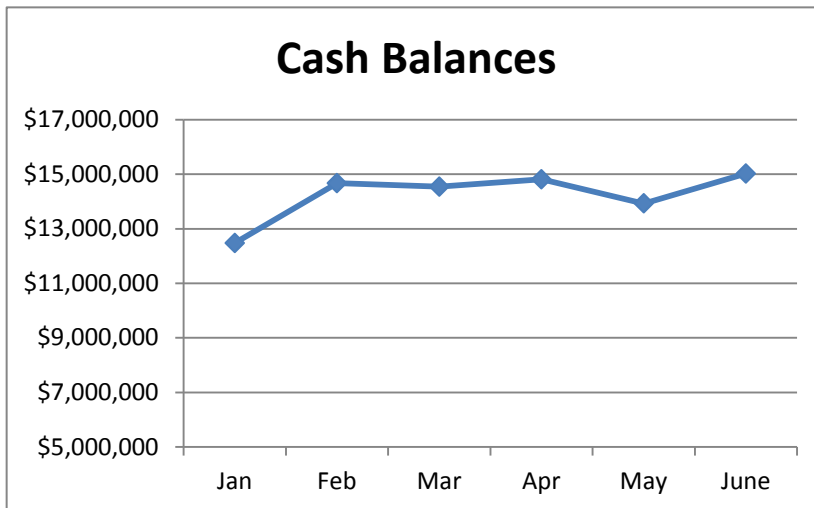
**City of Goodlettsville  
Financial Summary  
June 2013**

**UNASSIGNED FUND BALANCE**

Operating Fund	Ending Balance FY 12	Current Month	Budget 06/30/2013	Actual 06/30/2013	%
General Fund	1,995,469	2,479,891	2,134,888	2,479,891	23.29%
Sanitation	121,693	143,420	159,665	143,420	16.18%
Tourism	820,301	703,812	272,345	703,812	190.46%

**CASH IN BANK**

	Jan	Feb	Mar	Apr	May	June
General Fund	1,330,578	3,193,815	3,118,273	3,202,155	2,380,829	3,514,876
Bond Issue 2013	2,972,933	2,973,236	2,973,574	2,973,925	2,974,263	2,974,498
Sanitation	236,804	232,885	193,469	187,328	179,853	184,548
Tourism	900,615	905,662	730,124	757,967	737,573	720,525
Sewer	6,981,084	7,290,645	7,447,098	7,604,681	7,580,358	7,521,011
Stormwater	53,721	70,793	77,442	83,285	72,373	108,642
<b>Total Cash</b>	<b>12,475,735</b>	<b>14,667,036</b>	<b>14,539,980</b>	<b>14,809,341</b>	<b>13,925,249</b>	<b>15,024,100</b>





**City of Goodlettsville  
Financial Summary  
June 2013**

**KEY REVENUE INDICIES**

<u>Operating Fund</u>	<u>Indicator</u>	<u>Month</u>	<u>YTD</u>	<u>Annualized/ Projected</u>	<u>Target</u>	<u>Projected Over/(Under) Budget</u>
General Fund	Local Sales Tax	611,809	3,919,097	3,919,097	3,780,000	139,097
	State Shared Tax	177,202	1,657,268	1,657,268	1,636,000	21,268
	Property Tax	69,304	4,260,877	4,260,877	4,291,117	(30,240)
	Court Fines/Fees	35,012	376,418	376,418	275,000	101,418
Tourism	Hotel/Motel Tax	42,256	442,943	442,943	360,000	82,943
Wastewater	Sewer User Fees	413,116	4,488,579	4,488,579	4,300,000	188,579
Sanitation	Sanitation Fees	58,085	628,181	628,181	711,000	(82,819)
Stormwater Utility	Stormwater Fees	16,120	170,486	170,486	320,000	(149,514)

Revenue Summary	
General Fund Collected YTD	15,592,333
General Fund Target	15,526,133
Difference	66,200
	100%
Wastewater Fund Coll YTD	4,747,560
Wastewater Fund Target	5,030,000
Difference	(282,440)
	94%

**OPERATIONS EXPENDITURE SUMMARY**

<u>Operating Dept</u>	<u>Month</u>	<u>YTD</u>	<u>Annualized/ Projected</u>	<u>Budget</u>	<u>Projected Over/(Under) Budget</u>
General Government	96,492	1,289,972	1,289,972	1,369,732	(79,760)
Community Development	34,753	465,983	465,983	530,051	(64,068)
Police	290,444	3,683,547	3,683,547	4,048,633	(365,086)
Fire	113,047	1,409,610	1,409,610	1,499,709	(90,099)
Hwys & Streets	66,263	906,599	906,599	1,028,588	(121,989)
Parks/Recreation	122,515	1,216,116	1,216,116	1,375,974	(159,858)
Police Drug Fund	685	24,272	24,272	27,899	(3,627)
Sanitation	66,233	790,906	790,906	803,744	(12,838)
Tourism	55,567	588,474	588,474	872,836	(284,362)
Wastewater	233,024	5,093,146	5,093,146	5,863,024	(769,878)

**FUND EXPENDITURE SUMMARY**

<u>Fund</u>	<u>Month</u>	<u>YTD</u>	<u>Target</u>	<u>% of Budget</u>
General	4,321,328	14,563,147	16,336,186	89.15%
Sanitation	66,233	790,906	803,744	98.40%
Wastewater	233,024	5,093,146	5,863,024	86.87%

MONTH OF JUNE 2013

**MONTHLY MANAGEMENT REPORT**

**COURT**

NUMBER OF TICKETS ISSUED IN MAY 2013 - **782**

NUMBER OF DEFENDANTS APPEARING IN COURT

JUNE 11, 2013 9:00 A.M. **178**

JUNE 11, 2013 1:00 P.M. **75**

JUNE 18, 2013 9:00 A.M. **175**

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TOTAL FOR MONTH **428**

JUNE 18, 2013 1:00 P.M. **21**

**CONTESTED COURT SESSION**

NUMBER OF NON-TRAFFIC CITATIONS (i.e. codes / misdemeanors violations)

CODES **0**

MISDEMEANORS **1**

NUMBER ASSIGNED TO TRAFFIC SCHOOL

FOUR HOUR SCHOOL **170**

EIGHT HOUR SCHOOL **4**

# Goodlettsville Police Department

## Chief Goodwin's Monthly Report

June 2013

On June 14th we participated in Touch A Truck that was very well attended and a great opportunity to interact with the community. We had our second Apartment Managers meeting on June 19<sup>th</sup>. Codes did a great job in their presentation. We offered a Women's Self-Defense class on June 29<sup>th</sup> that was taught by Officer Brian Moore. The class went very well with 20 women in attendance. Thanks to the Parks Department for assisting with the use of the Community Center. We also had an organizational meeting for a Neighborhood Watch in Indian Hills that day at City Hall with approximately 15 residents in attendance. We have planned a follow-up meeting with them at their Home Owners Association meeting.

In review of the TIBRS data comparing June 2012 to June 2013 Crime Against Person was reduced by 30%, and Crime Against Property increased 11% and we were even at 135 crimes reported. We maintained an YTD reduction of 21%. Our UCR total YTD is a 19% reduction.

Our proactive efforts of our officers were very good for the month of June. As a result our officers made 772 Traffic Stops and 10 Terry Stops. They made 25 Traffic Arrests and 6 DUI Arrests. They issued 53 Misdemeanor Citations, made 38 Misdemeanor Arrests and 14 Felony Arrests. They made 9 Juvenile Misdemeanor Arrests, and issued 8 Juvenile Citations.

The other part of the strategy involves serving outstanding warrants. Persons with outstanding warrants have already proven a proclivity for involvement in criminal activity. By arresting them for their outstanding warrants we prevent their opportunities for committing crime. During the month they made 37 Warrant Service Attempts. They served 8 Felony Warrants and 27 Misdemeanor Warrants.

Our officers continue to check our neighborhoods and our businesses. They conducted 527 checks of neighborhoods and 486 businesses. We found several businesses with unlocked doors and secured them.

The June Officers of the Month were Jeremy Baker, George Forbes, Brian Hajdu, David Read and Miranda Vaughn. On June 30<sup>th</sup> they responded to a shooting call in an apparent drug deal that went bad at a local motel. Responding officers were able to take the subject into custody and locate the weapon that had been hidden near another business. Their quick response and diligent effort took a dangerous person and a dangerous firearm off the street. Our June Communications Officers of the Month were Chelsea Arena, Charlene Busta and Jenny Lester. On June 17<sup>th</sup> they were experiencing a high call volume due to flash flooding. There was a malfunction in the CAD system that they had to deal with and then the power went out. Through it all they keep everything going and maintained their poise in an extremely stressful situation.

**GOODLETTSVILLE POLICE DEPARTMENT**

105 S MAIN ST  
GOODLETTSVILLE TN 37072  
615-859-3405

Jurisdiction : TN0190400

Monthly Summary Report  
For June 2013

<u>Crime Type</u>	<u>June Offenses</u>	<u>June Counts</u>	<u>2013 Offenses</u>	<u>2013 Counts</u>
11D 11D FONDLING	0	0	4	4
120 120 ROBBERY	5	5	15	17
13A 13A AGGRAVATED ASSAULT	1	1	19	20
13B 13B SIMPLE ASSAULT	7	7	69	76
13C 13C INTIMIDATION	2	2	17	17
200 200 ARSON	0	0	1	1
220 220 BURGLARY/BREAKING AND ENT	2	2	36	36
23C 23C SHOPLIFTING	32	32	165	178
23D 23D THEFT FROM BUILDINGS	6	6	47	48
23F 23F THEFT FROM MOTOR VEHICLE	5	5	28	28
23G 23G THEFT OF MOTOR VEHICLE PA	5	5	25	26
23H 23H ALL OTHER LARCENY	5	5	21	21
240 240 MOTOR VEHICLE THEFT	4	4	17	17
250 250 FORGERY/COUNTERFEITING	1	1	18	18
26A 26A FALSE PRETENSE/SWINDLE/CC	7	8	26	31
26B 26B FRAUD CREDIT CARD/AUTOMA	0	0	8	8
26C 26C IMPERSONATION	3	3	27	28
270 270 EMBEZZLEMENT	3	3	9	9
280 280 STOLEN PROPERTY OFFENSES	1	3	3	7
290 290 DESTRUCTIVE/DAMAGE/VANDA	3	3	63	63
35A 35A DRUG/NARCOTIC VIOLATIONS	7	10	73	98
35B 35B DRUG EQUIPMENT VIOLATIONS	6	6	41	44
40A 40A PROSTITUTION	0	0	1	1
520 520 WEAPON LAW VIOLATIONS	0	0	10	12
90B 90B CURFEW/LOITERING/VAGRANC	2	2	4	4
90C 90C DISORDERLY CONDUCT	0	0	5	5
90D 90D DRIVING UNDER THE INFLUENC	9	9	61	61
90E 90E DRUNKENNESS	2	2	21	21
90F 90F FAMILY OFFENSES , NONVIOLE	0	0	3	7

90G 90G LIQUOR LAW VIOLATIONS	2	2	4	4
90J 90J TRESPASS OF REAL PROPERT\	1	1	12	12
90Z 90Z ALL OTHER OFFENSES	18	19	106	110
M99 INFORMATION	12	21	47	65
000 NON REPORTABLE	3	3	47	54
T99 TRAFFIC RELATED (NON REPORTAB	52	52	385	386

Persons Arrested : 149

TYPE	Total For June				2013 To Date			
	Males Arrested		Females Arrested		Males Arrested		Females Arrested	
	All Arrests	Narcotic	All Arrests	Narcotic	All Arrests	Narcotic	All Arrests	Narcotic
1.Adults	75	76	50	24	578	471	318	178
2.Juveniles	10	22	14	3	60	77	58	11
<b>TOTALS:</b>	85	98	64	27	638	548	376	189

Traffic Reports :

TYPE	Total For June	2013 To Date
Fatal	0	1
Injury	0	40
Property Dmg Only	0	287
Private Property	0	0

Citations/Warrants :

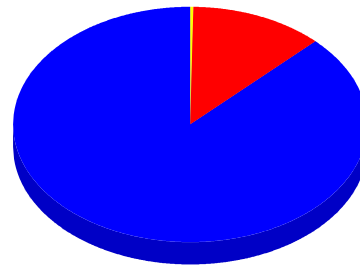
	Total For June	2013 To Date
Citations	0	0
Warrants	0	0

Values :

TYPE	Total For June	2013 To Date
Burglary Stolen	2,314.00	54,709.00
Larceny Stolen	18,710.00	123,644.00
Robbery Stolen	4,165.00	13,462.00
MVT Stolen	62,751.00	131,750.00
Burglary Recovered		9,800.00
Larceny Recovered	4,720.00	32,901.00
Robbery Recovered	2,000.00	4,878.00
MVT Recovered	1,001.00	36,155.00
<b>Total Stolen</b>	<b>87,940.00</b>	<b>323,565.00</b>
<b>Total Recovered</b>	<b>7,721.00</b>	<b>83,734.00</b>
<b>Criminal Damage</b>	<b>1,350.00</b>	<b>48,561.00</b>

### Traffic Accidents for Month

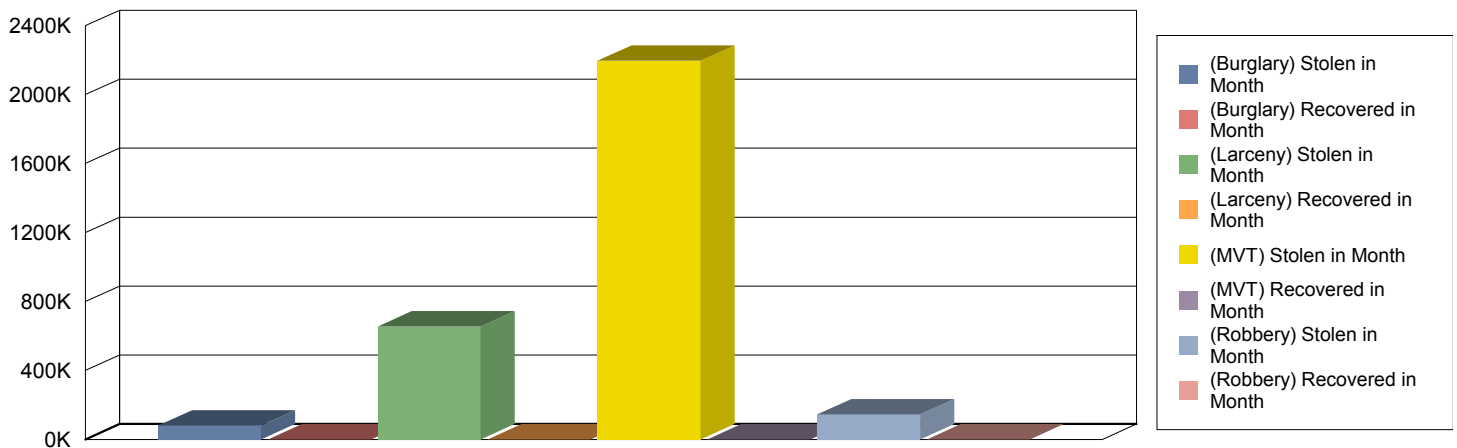
### Traffic Accidents Year To Date



Traffic Accidents with Injuries	0.0%
Sum of R_Monthly_Summary;1.Prop_Dmg_Month	0.0%
Traffic Accidents with Fatalities	0.0%
<b>Total:</b>	<b>100.0%</b>

Traffic Accidents with Fatalities	0.3%
Traffic Accidents with Injuries	12.2%
Traffic Accidents with Property Damage	87.5%
<b>Total:</b>	<b>100.0%</b>

### Stolen and Recovered Values for Month



## Fire Department June 2013

### Summary of Month's Activities

#### Fire Operations

The Department responded to 258 calls for service for the month of June.

#### Fire Administration

- Several walk-in's for blood pressure check
- Mr. Zeke Vanderpool, Federal Officer with the U.S. Department of Energy held a class designed by the National Nuclear Security Administration to create awareness of the Office of Secure Transport, and provides first responders with information to assist them in the event of an accident involving an OST vehicle, and what actions need to be taken in conjunction with the actions of Federal Officers.
- Six re-certified EMT License
- Last month for James Hicks to be at Nashville Fire Academy.
- James Hicks attended State Fire Academy Live Burn Training.
- Hosted Citizens Academy class.
- Attended Ribbon Cutting for Police Sub Station.

The Training room has been utilized this month for the following:

- Fire In-Service Classes
- 4-hour training on Secure Nuclear Transport Awareness

#### Fire Inspection

	This Month	YTD
Fire Investigations	3	<b>3</b>
Plat/Plan Review	1	<b>1</b>

#### Public Fire Education

	This Month	YTD
Participants	32	<b>94</b>
Education Hours	4	<b>17</b>
Number of Occurrences	2	<b>11</b>

## Fire Fighter Training

### Training Hours for June 2013

#### Administrative Summary - June

##### Assignments

##### Completions (June 1-30)

Users with completions:	16	59%
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Total completions:	63	
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##### Overdue Assignments (as of June 30)

Users with assignment(s) that are overdue:	22	81%
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Total overdue assignments:	114	
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##### No Assignments (as of June 30)

Users with no assignments:	3	11%
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##### Users

##### Log-ins (June 1-30)

Users who have logged in:	12	44%
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##### Credentials

Users with credentials expiring next month (July):	6	22%
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**Goodlettsville Fire Department**  
**Incident Report**  
**Incident Totals**

**Jurisdiction** 19226

**From:** June 1, 2013

**To:** June 30, 2013

**CATEGORY    TOTAL CALLS**

**Total Calls    258**

Structure Fires	0	Hazardous Calls	11
Vehicle Fires	2	Service Calls	25
Vegetation Fires	0	Good Intent Calls	18
Refuse/Rubbish Fires	2	Malicious False	0
Other Fires	1	Other False	19

**Total Fires    5**

**Total False    19**

Rescue and EMS	180
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Mutual Aid Received	10	Incidents with Exposures	0
Mutual Aid Given	38		

Fire Service Injuries	0	<b>Fire Dollar Loss</b>	
Non-Fire Service Injury	0	Property	\$2,500.00
Fire Service Death	0	Contents	\$200.00
Non-Fire Service Death	0	<b>Non-Fire Dollar Loss</b>	
Fire Civilian Injuries	0	Property	\$0.00
Non-Fire Civilian Injuries	0	Contents	\$0.00
Fire Civilian Deaths	0		
Non-Fire Civilian Deaths	0		

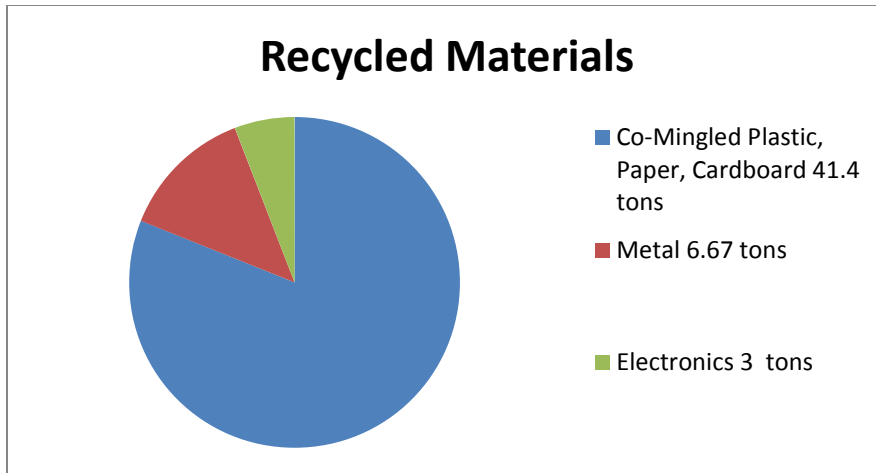
**Fleet Maintenance**

No Report Given.

# Public Works Report – June 2013

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## SOLID WASTE:



- Convenience center solid waste collected: 48 tons
- Wood chips removed from lot: 420 cy
- Solid waste tonnage collected: 336 tons

## SEWER:

- Monthly equipment and daily pump station maintenance
- Monthly bioxide tank filling
- Daily pump station, service connection, and manhole inspections
- Cleaned sewer line segments
- Cleaned wet well walls
- Addressed complaint calls, resident meetings
- TVd sewer lines
- Construction inspection
- AutoCAD training, new employee training
- Rainfall for month: 6.24"

Public Works Selected Performance Indicators	Total	YTD
Brush Pick-Up Areas Covered	4	22
Culverts Cleaned	10	118
Curb – Repair/Install/Remove	5	20
Dead Animal Pick-Up Requests	0	17
Drainage Inspection Requests	20	80
Driveway Permits Issued	1	1
Emissions Testing/License Plates for Vehicles	0	6
Excavation/Street Cut Permits Issued	2	3
Exemption/Back Door Route Requests	2	9
Graffiti Removal Requests	2	7
Land Disturbance Permits Issued	0	0
Sanitation – Bulk Item/Junk Pick-Up Request	22	51
Sanitation – Cart Repairs	51	234
Sanitation – Second Cart Request	0	2
Signs Repaired/Installed (Street or Name)	15	153
Snow Removal – Number of Storms	0	4
Storm Drains Repaired or Replaced	2	5
Stormwater Inspections Performed	37	170
Stream and/or Tributary Clean-Up/Clean-Outs	0	2
Streets Paved	1	1
Streets Repaired (e.g., pothole)	15	54
Streets Striped	1	4
Tennessee One Calls	108	594
Traffic Signal Repair	10	72
Tree Trimming Requests	3	17
Vehicle Maintenance – Routine	24	288
Vehicle Maintenance – Unscheduled	40	399
Water Quality-Related Outreach Events	2	26

**PUBLIC WORKS FACILITY, OUTREACH, & PROJECT REVIEW:**

- Long Hollow Pike signalization, Signal @ Madison Creek Road, Pedestrian crossing at Caldwell/Moss-Wright Park

- Working alongside AMEC to finalize development of stormwater utility, ordinance structure, etc.
- Department received statewide award for Excellence in Public Works as presented at TML annual conference in Memphis
- Residential meetings and work to assist with drainage-related projects
- ROW maintenance projects throughout City
- Daily underground storage tank testing
- Monthly fuel pump inspection and cleaning
- Assist Parks with clean-up of woody debris
- Stormwater Managers meeting
- WKU/APSU/Vol State stream monitoring and assessments
- Weekly and monthly staff meetings
- Bent street sign repair, sign installations
- Drainage/street repairs continue within Windsor Green development
- Working with TDOT hydrology at I-65/LHP
- Signal inspection, repair, and timing adjustments on LHP
- Working with paving contractor to line up streets to be paved this year

### **CONTINUING PROJECTS:**

- Retroreflectivity survey
- Street paving for 2013
- Fleet system implementation
- Bent sign inventory repair
- CMAQ projects (Long Hollow Pike synchronization, pedestrian crossing at Moss-Wright, and traffic signal installation at Madison Creek Road)
- Stormwater Utility

# Parks, Recreation, and Tourism Monthly Report

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June 2013

## **EVENTS, PROGRAMS, AND ATHLETICS**

- Hosted 3 v 3 Soccer Tournament
- Explorastory at the Bowen Campbell House
- Summer Tots – Tricycle Takeover
- First of the Summer Concert Series
- Touch a Truck
- Goodwill Games Softball Tournament
- Bible Soccer Camp
- Movies in the Park – The Odd Life of Timothy Green
- Hosted the Goodlettsville Youth Football Camp
- Summer Tots – Creatures and Critters
- Fun Fridays – Rubber Duck Race
- Hosted the 10U and 8U Little League District Tournaments

## **PARKS DIVISION:**

### **Projects**

- Turned on irrigation to all fields
- Pulled exit gate up and poured new concrete at Moss Wright to repair from vandalism
- Removed mulch at dog park and put new down to improve groundcover
- Moved dirt to Peay Park where old shelter was to promote the growth of grass
- Sprayed round up on trail at Pleasant Green
- Ordered new coil for 376 and installed
- Installed 3 grills at Moss Wright
- Cut up down limbs caused by storm at Pleasant Green and Moss-Wright

### **Landscape:**

- Applied pesticides to roses and flowers at City Hall and Moss-Wright
- Applied fertilizer and holganix to cherry trees on Conference Drive
- Sprayed herbicide to mulched beds at Exit 96, 97, and around cherry trees on Conference Dr.

### **Athletic Fields:**

- Applied 3<sup>rd</sup> application of holganix and fertilizer

## **RECREATION DIVISION:**

### **Report from the Recreation Supervisor – Allison Baker**

- Parks met multiple times this month to prepare for the upcoming 4<sup>th</sup> of July Celebration. Police, Fire, Parks, and Public Works have all worked together to make this event safe for employees and attendees.
- On June 20<sup>th</sup> I attended the Employee Picnic Committee. The Picnic will be on October 12<sup>th</sup> and open to all employees and their families. The Committee is working on securing donations for the picnic and entertainment.

### **Special Events and Programs:**

- The Under the Stars Family Campout that was rained out in May was held on June 8<sup>th</sup>. There were 24 families that attended and everyone enjoyed the hot dogs, s'mores and games. We finished off the evening with an outdoor movie.

- The Summer Tots series kicked off on June 13<sup>th</sup> with the Tricycle Takeover. There were 6 little ones that came out to the Park to tryout the course.
- Also on June 13<sup>th</sup>, the Margarita Beach Band entertained a crowd of around 100 at Shelter 3 for the first performance in the Summer Concert Series. The next act will take the stage on July 25<sup>th</sup> from 6:30pm-8:00pm. This is a free event and the atmosphere in the park is great! It's right next to the playground and the trees provide the right amount of shade for a nice evening.
- Touch a Truck kicked off Fun Fridays on June 14<sup>th</sup>. There were around 20 vehicles at the Park for the estimated 2,000 attendees to admire. All City departments pulled together to make this event successful for everyone.
- On June 22<sup>nd</sup> we held Movie in the Park. Around 200 people came out to watch The Odd Life of Timothy Green. Youth Soccer opened their concessions for the evening and it was another successful summer event.
- The second Summer Tots program was Thursday, June 27<sup>th</sup>. Around 40 little explorers came out to Critters and Creatures at Shelter 3. They learned about animals and bugs here in Tennessee and completed the program with a bug hunt.
- The rubber ducks sailed down the course at the Great Rubber Duck Race on Friday, June 28<sup>th</sup>. 126 children selected their duck and sent it racing down the course at this free, Fun Friday event. The top 3 finishers walked away with prizes and goodies.
- Vendor applications continued to come in during June for the 4<sup>th</sup> of July Celebration. At the end of June there were 14 registered vendors. These vendors will be joined by the inflatables, rock wall, live music, and Fireman's Foam to provide a fun, family-friendly atmosphere. The festivities kick-off at 4:00pm culminating with the fireworks show at 9:00pm.

#### **Historic Sites:**

- The third American Girl Tea was held on June 1st. There were 20 girls in attendance ranging in ages from 7-12.
- Registration opened in June for a new Garden Tea. The Garden Tea is for ages 2-12 and will be held on July 13<sup>th</sup>. Plans are also underway for a Literary Tea and an Etiquette Tea.
- Pioneer Pals was held on Friday, June 7<sup>th</sup>. We had 14 participants this month. The young pioneers learned about woodworking and were able to see a live gun demonstration. Pioneer Pals will not be held in July but will be back on August 2<sup>nd</sup> for ages 3-5.
- One of our volunteers, Debbie Caldwell, brought her storytelling group out to the Bowen House for Exploratory Tales on Tuesday, June 11<sup>th</sup>. They stood at the back porch of the house and entertained the crowd of around 45 people with their stories about pets. This free event will be held again on July 9<sup>th</sup>.
- The traditional rug braiding classes started on June 18<sup>th</sup>. There are three women learning how to braid rugs in this new class held at the Visitor's Center.
- Myers Brown with the Tennessee State Museum stopped by on June 20<sup>th</sup> to assess the space in the Visitor's Center where we will host one of their travelling exhibits in July. The exhibit will be open the second week of July. The Museum will send out a PR kit so we can advertise it.

#### **Marketing:**

- Contacted Nashville Parent Magazine about upcoming programs and events
- Updated Facebook page multiple times a week
- Updated Parks and Historic Sites website
- Contacted Nashville Sounds with July and August radio ads
- Sent two Notify Me's about June programs and Movie in the Park
- Sent two emails to the Active distribution list about June programs and Movie in the Park
- Worked with The Ledger to create a banner ad for the 4<sup>th</sup> of July to run on July 3<sup>rd</sup>
- Submitted Touch a Truck and 4<sup>th</sup> of July information to local news stations
- Recorded Parks and Recreation segment for Fox 17's City Trippin' series to air in July with Jack Presley.

## **Report from the Recreation Supervisor – Robbie Brigham**

### **Recreation**

- Adult Coed Sand Volleyball started this month. With 8 teams the league is full.
- All adult softball leagues continued through the month.
- Recreational T-ball started practicing this month and will play games in July.
- Recreational Swim team started at the Pool this month with 15 participants.
- 23 participants signed up for swim lessons. We will be offering another session in July.
- Final information was sent to USTA for reimbursement for the 10U Quick Start lines per grant guidelines.

### **Maintenance**

- Completed routine maintenance of Pleasant Green Pool.
- Prepared the sand volleyball court for play with Geoffrey Sanders and Jack Presley.
- Pleasant Green Pool passed inspection from the Metro Board of Health with a score of 98. The concession stand passed inspection with a score of 100.
- Playground inspections were done at Peay Park and Pleasant Green Park
- Fire Extinguishers were checked at Community Center and Pleasant Green Pool

### **Marketing**

- Facebook updates for Zumba classes
- Updated the website about fall athletic registration for adult coed volleyball, adult softball, adult coed kickball, and youth volleyball. Information was also sent to the local papers and past participants were emailed information regarding the registration dates.

## **Report from the Program Coordinator – Jennifer Spillers**

### **Senior Adults**

- The Senior Spirits Center is open 8:00am – 3:00pm Monday through Thursday. Fitness, games, art, craft classes, lifelong learning, special events, Tuesday lunch, clubs, and van trips are offered each month. Senior Spirits Center is open to anyone 60 years of age and older. Anyone who has filled out a membership form and participates in the activities, programs, or services is considered a member. No annual fee is required.
- A monthly Senior Spirit Newsletter is distributed with information and details in regards to all programs, events, and upcoming trips. The bulletin board located inside the Senior Center is revised with local and city upcoming events.
- The seniors traveled to Grace Manor Assisted Living for Super Bingo, the Parthenon with lunch at Arnold's Meat and Three, and toured the Frist Center Sensuous Steel Art Deco Automobiles with lunch at the Copper Kettle for the month of June. Upcoming trips are scheduled for July 11 for a dinner and show at Chaffin's Barn. On July 15 the van will travel to the Frist Center for Senior Day for free music and entertainment and then to enjoy lunch at the Old Spaghetti Factory. Robertson County Senior Center is hosting a Senior Expo that we will attend on July 17. Anyone who is a member may sign up for trips. The van holds 14 passengers; the signup sheet is located on the bulletin board in the Senior Center.
- Yoga class is growing with participants, as of July 1, 2013 Yoga is \$3.00 per class. The class is a gentle yoga and is offered each month at 9:00am.
- Home Depot donated garden boxes and supplies to the Senior Center. We have begun the process to grow cherry tomatoes and herbs at the center.
- The Craft class has created a beautiful American flag wreath and elegant jewelry to wear or give as a gift. The upcoming classes are scheduled for July 8 to create a pearl pin to wear and July 22 is Christmas in July. To participate in this program you need to pre-register at the Senior Center.
- The Fish Fry in June was a success. The Gammons sponsored this event for the Senior Spirits.
- George Stanley Millard entertained the seniors with his musical talents this month. Bill Sleeter will entertain the Seniors July 30 at 10:30am at the Senior Center.



## **COMMUNITY DEVELOPMENT DEPARTMENT**

### **Sub-group: Economic Development**

#### **Monthly Management Report: June 2013**

##### **Business Recruitment / Retention & Expansion**

- Worked with The Shopping Center Group on updating and correcting errors in relation to retail marketing materials for the City of Goodlettsville.
- Along with City Manager, visited and met Rivergate Mall management.
- Worked to update list of available buildings and properties within the City of Goodlettsville.
- Contacted consultants and real estate agents in relation to available buildings to insure accuracy of information and proper placement of properties on appropriate websites etc.
- Along with City Manager visited Tyson Plant Manager for introductions and to trade contact information for any existing industry needs.
- Along with City Manager visited and met with Goodlettsville Chamber of Commerce Director and staff for introductions, discussions, etc.
- Attended and participated in Nashville Chamber of Commerce preliminary work session for future work plan for the Greater Nashville area.
- Worked with TVA technical services to update and develop new marketing materials in relation to available properties.
- Worked with TVA technical service in relation to marketing related software needs and training.
- Worked with Shopping Center Group consultant in relation to Jack in the Box property.

##### **Meetings**

- City of Goodlettsville BZA
- City of Goodlettsville Commission Meeting
- City of Goodlettsville Planning Commission
- City of Goodlettsville Industrial Development Board
- Forward Sumner Board Meeting
- Chamber of Commerce Membership Luncheon
- Rivergate Police Precinct



## **COMMUNITY DEVELOPMENT**

### **Planning Department**

**July 15, 2013**

#### **Ongoing Activities**

Numerous requests for information related to refinancing of properties in Goodlettsville.

Collection of information and data tied to ongoing developments.

Production of information and data needed for assembly of the monthly Planning Commission agenda.

Production of monthly staff report for the regularly scheduled Planning Commission meeting.

Responded to various requests for information pertaining to completion/implementation of approved plans.

#### **Meetings**

Attended various meetings concerning Goodlettsville's continuing participation in regional efforts:

Goodlettsville Planning Commission

Goodlettsville Board of Zoning Appeals

Metropolitan Planning Organization (MPO)

Computer Aided Design and Drafting Committee meeting at Tennessee College of Applied Technology, Hartsville

Imagine Goodlettsville

# Goodlettsville Codes Department Activity Report June 2013

## DEPARTMENT OF 4 EMPLOYEES:

Larry DiOrio-Codes Director/Fire Marshall  
 Mike Bauer-Senior Inspector/Fire Marshall  
 Greg Waite-Inspector/Property Standards  
 Rhonda Carson-Administrative Assistant/Permit Technician

The purpose of the Codes Department is ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and Safety, Fire Marshall Duties, and Property Maintenance Codes. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

<u>Activity</u>	<u>Scope of Activity</u>	<u>Total Monthly</u>
Issuing of Permits	Building(Commerc. & Resid.), Burn, Demolition, Blasting, Sign, Fireworks, Pool, Yard Sale	66 permits
Fire Code Inspections	Inspect existing businesses within city limits -Hotels, Restaurants, Stores, etc.	10 inspections
Fire Investigations	Duties of Fire Marshall involving fires in the city limits	2 investigations
Building Inspections	Building Related	33 inspections
Property Standards	Ensuring property standards compliance-sending letters and/or notification	32 notifications
Follow-up Inspections	Following up on letters sent to ensure property concerns are now in compliance	26inspections
Signs Removed	Illegal signs removed from city limits	73 signs
I.B.C. Training	Training for the departments required certification test/International Building Certif.	2 hrs./testing inc.
Storm Water Training	EPSC training and certification	0 hours
Fire Inspection Training	L. DiOrio and M. Bauer required training on Fire Code	8 hours
Property Maint. Liens	Unpaid property maint.issues including grass cutting, demo of unsafe structures, etc.	6 liens
Building and Codes Report	Report issued monthly for permit information-listed on City website	1 Report
Summer County Impact Fee	Collect and Distribute Tax collected for Summer County New Residential Homes	1homes
Flood Event/FEMA	M. Bauer assisting flood properties and FEMA requirements. Includes all documentation	8 hours
Issuing of Addresses	Assisting Metro/Davidson County 911 with assigning addresses for the city	3 addresses
Plan Reviews	In-house plan review by M. Bauer/Assisted also with outsourced plan reviews	6 properties
Storm Water Report	Monthly Storm Water Report for Administrative Building/G. Waite	1 Report
Unsafe Structure Abatement	Demolition of unsafe structure	1 structure
Citations to Court	Municipal Code Violations	(203 Old Brick Church) 1 citation
Customer Service Calls	Facilitate calls and inquires citizens and contractors may have	1 citation daily

**GOODLETTSVILLE CODES DEPARTMENT BUILDING REPORT JUNE 2013**

<u>Permit</u>	<u>Date</u>	<u>Cost</u>	<u>Map</u>	<u>Parcel</u>	<u>Lot</u>	<u>Address</u>	<u>Owner</u>	<u>Contractor's License</u>	<u>Type Str</u>	<u>County</u>
<b>New Residential</b>										
20130154	06/25/2013	256,644.32	18.16	136		335 Moncrief Ave.	Walker Hall	Homeowner	New Residential	Davidson
20130158	06/27/2013	298,425.00	143D	22.01	22	303 Andover Ct.	Georgetown Bay Development	65976	New Residential	Sumner
<b>Total</b>		<b>555,069.32</b>								
<b>New Commercial</b>										
<b>Total</b>		<b>0.00</b>								
<b>Additions &amp; Remodeling</b>										
20130127	06/03/2013	0.00	25.08	83	222	600 South Main St. Suite 222	RVO Supplies	Owner	Fire/Life Safety	Davidson
20130128	06/03/2013	0.00			12	900Conference Drive Suite 12	Edge Fitness Center	Owner	Temporary Sign	Davidson
20130129	06/06/2013	0.00	18.16	182		309 N. Main Street	American Freight & Furniture	Owner	Temporary Sign	Davidson
20130130	06/07/2013	10,000.00	18.07	65		513 Mathes Ct.	Robert P. Russell	Owner	Shed	Davidson
20130132	06/07/2013	20,000.00	18.11	8	24	213 Engel Ave.	Willie Thomas	64561	Fire Damage Rebuild	Davidson
20130134	06/10/2013	38,000.00	143	22	20	223 Sydney Drive	John Allsup	38451	Pool	Sumner
20130135	06/12/2013	0.00	140	12	6	843 Louisville Hwy.	Three Boys Consultants	Owner	Fireworks Tent	Sumner
20130136	06/12/2013	3,200.00	18.16	52		206 New Brick Church	Bakers Chapel CME Church	20328	Sign	Davidson
20130137	06/14/2013	7,000.00	26.14	52		1000 Rivergate Pkwy	Rivergate Mall	61715	Commercial Remodel	Davidson
20130138	06/12/2013	0.00	141	8	276	935 Springfield Hwy.	Danny Lachman	Owner	Fireworks Tent	Sumner
20130139	06/14/2013	0.00	161	2.01		745 Caldwell Dr.	Moss Wright Park/Goodlettsville	Owner	Mechanical/HVAC	Sumner
20130140	06/04/2013	1,000.00	1431	C-25	11	600 Elba Dr.	Ashton King	Owner	Mechanical	Sumner
20130142	06/17/2013	0.00	141	8		948 Springfield Hwy.	Mid America Distributors	Owner	Fireworks Tent	Sumner
20130143	06/17/2013	0.00	143O	2	183	405 Caldwell Dr.	Mid America Distributors	Owner	Fireworks Tent	Sumner
20130144	06/17/2013	0.00	142	6.02		944 Louisville Hwy.	B & B Fireworks	Owner	Fireworks Tent	Sumner
20130145	06/18/2013	4,500.00	26.14	34	4	760 Rivergate Pkwy.	Extreme Martial Arts	Joslin Signs	Sign	Davidson
20130146	06/21/2013	1,000.00	143N	8	176	503 Page Drive	Rickey Russell	27-1392080	Residential Remodel	Sumner
20130147	06/21/2013	0.00	143N	8	176	503 Page Drive	Rickey Russell	Owner	Plumbing	Sumner
20130149	06/21/2013	0.00	25.08	83	220	600 South Main St. Suite 220	NFP Organization	Owner	Fire/Life Safety	Davidson
20130150	06/21/2013	0.00	143	P-1	6	900 Barnett Dr.	Herschel Findley	Owner	Mechanical	Sumner
20130151	06/21/2013	4,500.00	26.14	20		801 Rivergate Pkwy.	Fuji Japanese Steakhouse	Joslin Signs	Sign	Davidson
20130152	06/24/2013	9,000.00	140P	8	61	2058 Kathrine Drive	Lutza Allgayer	Homeowner	Homeowner	Sumner
20130153	06/25/2013	0.00	25.4	71		121 French St.	BF Myers Furniture	Owner	Tent	Davidson
20130155	06/25/2013	1,700.00	34.05	24		330 Alta Loma	James Cox	Homeowner	Pool	Davidson
20130156	06/26/2013	4,000.00	16.1	6		118 Stephanie Place	Mike Wilson	Homeowner	Shed	Sumner
20130160	06/27/2013	60,000.00		1A		842 Conference Dr. Suite 1A	Williams Properties of TN	64220	Commercial Buildout	Davidson
<b>Total</b>		<b>163,900.00</b>								
<b>Total New Residential</b>										
<b>555,069.32</b>										
<b>Total New Commercial</b>										
<b>0.00</b>										
<b>Total Add/Remodels</b>										
<b>163,900.00</b>										
<b>Total All Permits</b>										
<b>718,969.32</b>										
<b>Single Family Dwellings</b>										
<b>Davidson</b>										
<b>1</b>										
<b>Sumner</b>										
<b>1</b>										
<b>2</b>										



## City of Goodlettsville

### Project Status Update

### June 2013

<u>PROJECT</u>	<u>PAGES</u>
Equalization Tank	2
Sewer Rehabilitation	2
Community Development	3
Roadscape	3
Greenway / Bicycle / Pedestrian	3
Signalization and Synchronization	4
Moss-Wright Park Trail Paving	4
Conference Dr. Vietnam Vets Lights	4
Long Hollow Pike Street Lighting	5
Hwy 41 & 31-W Street Lighting	5
RiverGate Parkway Improvements	5
Delmas Long Community Center	6
Moss-Wright Park Lighting Improve	6
Moss-Wright Park RR & Concession	6
StormWater Utility Study	7
Strategic Planning	7
Sewer Interceptor	7
Paving	8
Windsor Green Drainage	8

- Changes to this report from the previous month are noted in **RED**

## EQUALIZATION TANK

**Project Cost:** \$6,997,142.30  
**Engineer / Architect / Consultant:** CDM, Inc.  
**Contractor:** W.L. Hailey, Inc.  
**Status:** 100 % Complete  
**Completion Date:** September 12, 2012

**Notable outstanding issues:**

1. Approval of settlement involving liquidated damages

## PHASE V SEWER REHABILITATION

**Project Cost:** \$4,427,954.34 **COMPLETED**  
**Engineer / Architect / Consultant:** GRW, Inc.  
**Contractor:** Moore Construction  
**Status:** 100% Complete  
**Completion Date:** September 30, 2012  
**Notable outstanding issues:** None noted

## COMMUNITY DEVELOPMENT FACILITY

Project Cost: \$225,000.00

Engineer / Architect / Consultant: Cassetty Architecture

Status: Project will be conducted in-house

Completion Date: September, 2013

Notable outstanding issues: Project Cost

## ROADSCAPE PROJECT

Project Cost: \$157,000.00 **COMPLETED**

Engineer / Architect / Consultant: Kimley-Horn and Associates

Status: 100 % Complete

Completion Date: October 30, 2012

Notable outstanding issues: \$24,500.00 in Liquidated Damages applied to project.

## GREENWAY / BICYCLE / PEDESTRIAN DEVELOPMENT

Project Cost: \$3,000,000.00

Engineer / Architect / Consultant: Lose and Associates

Status: Environmental and Archaeological Clearances from TDOT and FHWA. Awaiting NTP for ROW Acquisition. TDOT Contract has to be amended to the new federal MAP21 Transportation Bill

Completion Date: To Be Determined

Notable outstanding issues: **CMAQ Authorization**

## SIGNALIZATION & SYNCHRONIZATION IMPROVEMENTS

**Project Cost:** \$495,000.00  
**Engineer / Architect / Consultant:** Gresham Smith and Partners  
**Status:** Going to bid in the immediate future  
**Completion Date:** September 2013  
**Notable outstanding issues:** [Notice to Proceed to Construction Issued for Long Hollow Synchronization and Madison Creek Signal / Still awaiting NTP for the Caldwell Pedestrian Crossing](#)

### Moss-Wright Park Trail Paving

**Project Cost:** \$33,000.00 [COMPLETED](#)  
**Status:** Completed  
**Completion Date:** July 2012  
**Notable outstanding issues:** None

### Conference Drive / Vietnam Veterans Lighting Improvements

**Projected Project Cost:** \$700,000.00  
**Engineer / Architect / Consultant:** Booker Engineering  
**Status:** Pre-engineering has been completed and is being reviewed  
**Completion Date:** Bid Date April 2014  
**Notable outstanding issues:** None

### **Long Hollow Pike Street Lighting**

**Project Cost:** \$70,000.00

**Engineer / Architect / Consultant:** TBD

**Status:** Currently in design stage

**Completion Date:** TBD

**Notable outstanding issues:** NES requirement for engineering

### **Highway 41 & 31W Street Lighting**

**Project Cost:** \$100,000.00

**Engineer / Architect / Consultant:** TBD

**Status:** Designed

**Completion Date:** TBD

**Notable outstanding issues:** NES requirement for engineering

### **RiverGate Parkway Improvements**

**Project Cost:** \$1,000,000.00

**Engineer / Architect / Consultant:** Ragan - Smith

**Status:** Paving is 100% Complete, Landscaping 100% & Bridge Lighting improvements have not begun

**Projected Completion Date:** Spring 2013

**Notable outstanding issues:** None



## Delmas Long Community Center Improvements

**Project Cost:** \$500,000.00 *Dependent on Grant Funding*

**Engineer / Architect / Consultant:** None

**Status:** TDEC contract has been approved awaiting TDEC signatures

**Completion Date:** Winter 2013

## Moss-Wright Park Lighting Replacement (Football)

**Project Cost:** \$225,000.00 **COMPLETED**

**Engineer / Architect / Consultant:** Internal

**Status:** 100% Complete

**Completion Date:** March 2013

**Notable outstanding issues:** None

## Moss-Wright Park Restroom /Concession Facility (Football)

**Project Cost:** \$150,000.00

**Engineer / Architect / Consultant:** Centric Architecture

**Status:** Currently under design

**Completion Date:** Spring 2014

**Notable outstanding issues:** Flood Plain Issues

## Stormwater Utility Study

**Project Cost:** \$100,000.00  
**Engineer / Architect / Consultant:** AMEC, INC.  
**Status:** **75% Complete**  
**Completion Date:** January 2014  
**Notable outstanding issues:** None

## Strategic Planning Consultancy

**Project Cost:** \$20,000.00  
**Engineer / Architect / Consultant:** TBD  
**Status:** Delayed  
**Completion Date:** TBD  
**Notable outstanding issues:** None

## Sewer Interceptor

*(Elimination of the Crencor and Wynridge Pump Stations)*

**Project Cost:** \$250,000  
**Engineer / Architect / Consultant:** GRW  
**Status:** Design is complete  
**Projected Completion Date:** Spring 2014  
**Notable outstanding issues:** None

## FY 2012/2013 Street Paving Program

**Project Cost:** \$700,000.00

**Engineer / Architect / Consultant:** None

**Status:** Resurfacing has begun on various streets (See Below)

**Completion Date:** Fiscal Year 12/13

**Notable outstanding issues:** None

### Paved Streets:

1. Caldwell Drive (West of Long Hollow)
2. Windsor Green (Conference to round-about)
3. Bakers Chapel (Main Street to City Limits)
4. RiverGate Parkway (Main Street to City Limits)

## Windsor Green Drainage Repair and Mitigation

**Project Cost:** \$178,600.00

**Engineer / Architect / Consultant:** Brown Builders, Inc.

**Status:** **Currently under construction, 65% Complete**

**Completion Date:** August 1, 2013

**Notable Outstanding Issues:** None